

CITY COUNCIL MEETING
CITY OF SWANVILLE

Minutes of the Swanville City Council meeting held in the Swanville Center on Tuesday, May 6, 2025. The meeting called to order 7:00p.m. with the following members present: Sandy Lange, Norm Carlson, Carter Loven, Jim Molitor, and Tony Maciej. Also present: Ryan Odden, Barrett & Amanda Richardson, Scott Drager, Brenda Schmidt, Paul Skogen, Dan Thieschafer, Lonny Hutchins, and reporter Sheila McCoy

Minutes of the Swanville City Council meeting held Tuesday, April 8, 2025 & the Board of Equalization meeting were reviewed. A motion was made by Tony Maciej to approve the minutes. Norm Carlson seconded the motion. All members voted in favor, motion carried.

The treasures report was given. A motion was made by Tony Maciej and seconded Jim Molitor to approve the treasurer's report. All members voted in favor, motion carried.

Floor was opened for public comment-no comments

Ryan Odden, city engineer, was present to give updates on the Water Storage Tank Project, North Berkey 1st Addition and Water Main Project. For the Water Storage Tank Odden presented change order request #1 per the Minnesota Department of Health for more interior lines and a manhole covering is needed in the storage tank area. The amount in the change order will amount to \$29,000.00. Jim Molitor made a motion to authorize the change order. Carter Loven seconded the motion. All members voted in favor except Tony Maciej opposed. Motion carried. The second change order was presented regarding a sump pit in the water reservoir. This change order will amount to a little over \$27,000.00. Norm Carlson made a motion to authorize change order #2. Carter Loven seconded the motion. All members voted in favor, except Tony Maciej opposed. Motion carried. Both of these requests will be covered by RD funding. Work on the lift station will be next.

North Berkey 1st Addition curbing was discussed. Norm Carlson made a motion to have surmountable, sloped, curb in the new addition. Jim Molitor seconded the motion. All members voted in favor, motion carried. Mayor Lange presented two quotes for the approach from Hwy 28 to join to Industrial Road. After discussion, council decided to leave Land Pride do the work for the approach as was decided at the previous meeting, they did have the lower bid also.

Water Main Project update: water lines are in place on 2nd Street, 4th Street work is starting with new culverts with aprons to be in place.

There are about 35 water meters not installed yet. Notices will go out to these residents. Milbank will be back in Swanville June 9th.

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City-wide Clean-up Day is scheduled for Saturday, May 10 from 9:00-11:00am by the Park.

Land use permits: Swanville School would like to build a concession stand in the softball park. Mayor Lange made a motion to approve the School concession stand permit. Jim Molitor seconded the motion. All members voted in favor, motion carried. The Swanville Apartments is asking for a building permit to raise the dip in the middle of the roof to install an elevator. It will not exceed the existing roof. Tony Maciej made a motion to approve the apartment building permit. Norm Carlson seconded the motion. All members voted in favor, motion carried. Scott Drager was present to ask for an extension on his original building permit and to put the garage 3' not 5' from the property line to the west and add a 6'x25'sidewalk to the south of his house to the apartment deck. Carter Loven made a motion to allow the requests and to extend the building permit to January 1, 2026. Norm Carlson seconded the motion. All members voted in favor, motion carried.

Last year it was voted on to give the mayor a \$200.00 salary increase, that did not happen in her paycheck for 2024. The clerk is asking permission to include the \$200.00 in this month's payroll. Jim Molitor made a motion and Carter Loven seconded the motion to include the 2024 mayor's raise in this month's payroll. All members voted in favor, Mayor Lange abstained, motion carried.

The following claims were presented for payment. Members of the council were furnished with a listing. Toy Maciej made a motion to approve the claims. Norm Carlson seconded the motion. All members voted in favor, motion carried.

The next regular monthly meeting will be held Tuesday, June 2, 2025 at 7:00pm in the Swanville Center.

There being no further business, a motion was made by Carter Loven and seconded by Norm Carlson to adjourn. All members voted in favor, motion carried. Meeting adjourned 8:15pm.

Julie Hollermann, City Clerk/Treasurer